

## **Business/Non-Instructional Operations**

### **Gifts, Grants and Bequests**

All gifts made to a Montville School or the Montville Public School System by any individual or organization, including but not limited to Parent-Teacher organizations, or Service Organizations shall not be accepted for the Board of Education by any employee other than the Superintendent (or designee) or the Principal (or designee) of the particular school for which the gift is intended. Subsequent to the acceptance of any such gift by the Superintendent or the Principal (or designees), such gift shall become the sole and exclusive property of the Board of Education and shall not be subject to withdrawal by the donating individual or group. All gifts will be consistent with the established goals of the district.

Further, no gift shall be accepted by the Superintendent or a Principal (or designees) without verification that there are no encumbrances against said gift.

All employees of the Montville Board of Education are prohibited from accepting personal gifts from any person doing or planning to do business with the school system.

In the event that any gift so offered shall, as a condition thereof, require the assumption by the Board of Education of an ongoing annual service or maintenance fee, such a gift may not be accepted except by the Board itself.

Finally, when a gift is offered and accepted for a specific school, it shall be the intent of this policy that said gift will physically remain at that school until it becomes obsolete.

Legal Reference: Connecticut General Statutes

7-194 Powers.

10-9 Bequests for educational purposes.

Policy adopted: February 25, 2020

MONTVILLE PUBLIC SCHOOLS  
Montville, Connecticut