

Montville Public Schools Catering Request Form

**PLEASE PLACE ALL ORDERS A MINIMUM OF 10 DAYS PRIOR TO YOUR EVENT**

Catering forms also available at: [www.montvilleschools.org](http://www.montvilleschools.org)

Function Date: \_\_\_\_\_ School: \_\_\_\_\_ Function Location: \_\_\_\_\_  
 Time: \_\_\_\_\_

Number of People: \_\_\_\_\_

Note: If range is given and not confirmed 24 hrs prior to function at 860-848-3658, highest count is prepared for and billed.

Bill to: \_\_\_\_\_ P.O. # \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Signature: \_\_\_\_\_

Contact Phone/Email: \_\_\_\_\_

Menus may also be customized to meet your needs. Please call our office at 860-848-3658 a minimum of 10 days in advance to discuss and obtain a price quote. **Lunch on the serving line is only \$4 for adults. Student rate of \$2.60 in elementary school, \$2.85 at middle school, \$3 for high school lunch in café or classroom; breakfast \$1.50 in elementary, \$1.75 in middle and high schools.**

Item	Check Your Selection(s)	Price Per Person	Total Price
Coffee and Tea		1.00	
Fruit Juice		1.00	
Coffee, Tea and Fruit Juice		1.50	
Punch		1.00	
Water & Cold Fruit Beverages		1.00	
Continental Breakfast: Assorted Danish, Muffins, Bagels, Coffee, Tea with juice and fresh fruit		4.75	
Deli Platter I (Deli Platter with Chips)		7.50	
Deli Platter II (pre-made wraps*) with Chips, 2 Cookies & Beverages)		9.50	
Deli Platter III (Deli Platter with Chips, 2 Cookies, Beverages & Your choice of Potato Salad, Coleslaw or Pasta Salad)		10.00	
1 dozen Cookies		6.00/dz.	
2, 1oz BeneFIT Cookies		1.00	
Whole Fresh Fruit Bowl		.75	
Sliced Fresh Fruit Platter		1.75	
Fresh Vegetable Tray with Dip		1.75	
Cheese & Crackers		2.00	

Special Requests: \_\_\_\_\_

Please note additional labor charges may be incurred for "after hours" and weekend functions: \$25/hour

For Foodservice Use only:

Total Charge: \_\_\_\_\_ Date Billed: \_\_\_\_\_ Date Payment Received: \_\_\_\_\_